



TRONDHEIM KOMMUNE

APPLICATION FOR FEE REDUCTION

Day-care centre/School day-care centre

Fee reduction: for financial reasons siblings from (month/year):

Parent/Caregiver 1 Place of work/school Birth date (11 digits)

Parent/Caregiver 2 Place of work/school Birth date (11 digits)

Address Postal no. Place

Telephone Marital status Married Cohabitant Single **Note!** Name of cohabitant must be entered regardless of parental responsibility

Information about all children in the family. Note!: Must have the same address!

Name	Birth date	Name of day-care centre attended by child	Payment/month
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>

Information about family finances			
Monthly income	Amount	Monthly expenses	Amount
Gross pay ...	<input type="text"/>	Rent/Municipal fees ...	<input type="text"/>
Social security benefits/pension ...	<input type="text"/>	Housing loan ...	<input type="text"/>
Child benefit ...	<input type="text"/>	Electricity costs ...	<input type="text"/>
Cash allowance for childcare ...	<input type="text"/>	Heating costs ...	<input type="text"/>
Grants/student loan ...	<input type="text"/>	Total housing expenses per month	<input type="text"/>
Child maintenance ...	<input type="text"/>	Tax deductions ...	<input type="text"/>
Social assistance benefits ...	<input type="text"/>	Child maintenance paid ...	<input type="text"/>
Housing benefit ...	<input type="text"/>	Other child care expenses ...	<input type="text"/>
Other income ...	<input type="text"/>	Student expenses ...	<input type="text"/>
Child-care benefit ...	<input type="text"/>		<input type="text"/>
Total income	<input type="text"/>	Total expenses	<input type="text"/>

Note! Confirmation and documentation of the information above must be attached to the application before it can be processed.

I/we declare that the above information is correct, and I/we undertake to inform Oppvekstkontoret about any changes in the circumstances stated above. I am/We are aware that incorrect information can mean that I/we will be asked to make an additional payment of school/day-care centre fees and/or the loss of the place. I/We agree that my/our information can be checked with any public authority.

Trondheim, date Signature of applicant(s)

Send the application to: Trondheim kommune, Oppvekstkontoret, Postboks 2300 Sluppen, 7004 Trondheim

Guide

See the leaflets *Barnehager i trondheim* (Day-care centres in Trondheim) and *Skolefritidsordningene i Trondheim* (School day-care in Trondheim)

Leaflets and application forms can be obtained from the day-care centres or school day-care.

www.trondheim.kommune.no

IMPORTANT INFORMATION

The full fee must be paid until the application is approved.

The fee reduction is granted from the month Oppvekstkontoret has received a complete application, i.e. when all the income and expenses have been documented. This documentation cannot be more than three months old.

The period where the decision is valid may vary, but will normally be for six months at a time or for the full day-care/school year.

Only one application form is required, regardless the number of places in a day-care centre or school day-care institution the family might have places in.

Send the application to Oppvekstkontoret.

If a sibling fee reduction is granted on financial grounds, a sibling fee reduction will not be granted. No fee reduction is granted for meal expenses.

Child care benefits/child-minding supplement

Single providers receiving child care benefits from the social security office, and families receiving additional care benefits from Nav (Employment agency) must pay this sum in addition to the calculated fee. Consideration will be made as to whether they also have expenses for other permanent care schemes before the final fee is determined.

Child care benefits from the social security office are paid to single providers who must have another person care for their child due to employment or studies, or because she/he is a genuine jobseeker. Such benefits may be retained for a year if the provider is sick.

Child care benefits constitute 64 per cent of documented expenses up to a maximum amount stipulated by Stortinget (the Norwegian Parliament). The additional child care benefits are paid per child pursuant to stipulated day rates.

SIBLING FEE REDUCTION

When siblings have a place in a day-care centre or school day-care institution with municipal admission, it is not necessary to apply for a sibling fee reduction, which will automatically be calculated by our computer system.

If a sibling has a place in a non-municipal or privately operated school day-care institution, an application must be submitted with documentation of the fee paid. Sibling fee reductions are granted for the least expensive place(s).

Siblings must be members of the same family with the same address to be granted a fee reduction.

FEE REDUCTION FOR FINANCIAL REASONS

All parents who believe they qualify for a sibling fee reduction may apply.

The basis for assessing family finances is the information submitted about total income and expenses. This also applies to cohabitants, regardless parental responsibilities.

Income:

Gross pay, cash allowance for childcare, pension, social security benefits (except childcare benefits, basic and additional benefits and education benefits). Income from self-employment, care benefits, child maintenance, housing benefits, grant/birth benefits, study loans and social-assistance benefits.

Expenses:

Rent, municipal fees, housing loans (documentation of payment plan), electrical power and heating expenses, taxes, child maintenance, expenses for other child care. Documented study expenses when grants/study loans have been granted.

A deduction for housing expenses is granted – up to NOK 8 775 per month. For deductions for living expenses the social security office rates are used based on the size of the family.

The family surplus or payment ability is the difference between documented income and expenses. The fee is stipulated at 85 per cent of the family's ability to meet their financial obligations.